



GOLDSMITHS' COMPANY – CMS PROJECT MANAGER

Salary £35,000 pa + Competitive Benefits package

The Goldsmiths' Company is one of the Great XII Livery Companies of the City of London. Internationally recognised, the Goldsmiths' Company has one of the finest collections of silver made in Britain, with examples from 1350 to the present day. The special character of the collection, which divides into groups: historic silver, domestic silver, contemporary silver, jewellery and art medals, is that all items are used either for their original purpose, for display in exhibitions, or to inspire contemporary patronage of living craftsmen.

The Goldsmiths' Company's archives span nearly 700 years of history and include institutional and third-party material in a variety of media.

As part of the celebrations to mark the 700th anniversary of the Company's first Royal Charter in 2027, the Company aims to use digital resources to share its rich history and Collections with an international audience, and to demonstrate the significant role the Company has played in the history of London, the UK and the global goldsmiths' trade. Alongside this significant ambition for 2027, the Company has a fundamental need to bring structure and a consistent approach to the way it organises, catalogues and manages complete and accurate information about its Collections and historic archival material.

To support delivery of the ambitious 'Goldsmiths' Digital' project, we are looking for a CMS Project Manager to take on an important project role, initially for a term of two years, starting in May 2019, with scope for review in 2021. The role holder will play an integral part in the scoping, procurement and implementation of an effective, integrated Collections Management System and Digital Asset Management System which will facilitate cataloguing and information sharing; collections care, audit, reporting and loan administration; and the management of digital assets and associated rights.

We are offering a competitive salary, plus benefits package. If you would like to know more about this role, download the job description today from <https://www.thegoldsmiths.co.uk/company/today/vacancies/> Then, if you believe that you have the required skill set and experience to fulfil this important role at the Goldsmiths' Company, email us at jobs@thegoldsmiths.co.uk with your salary expectations, CV and a covering letter telling us why.

Interviews will be held at the Goldsmiths' Hall, Foster Lane, London on **Wednesday, 8th May 2019.**